
	CLINTON TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES September 11, 2023 at 7:00 p.m. Clinton Township Middle School Auditorium 34 Grayrock Rd, Clinton, NJ 08809	 <p>Agenda & Attachments</p>
---	--	---

CALL TO ORDER: Ms. Brennan called the meeting to order at 7:00 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 9, 2023.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Michael Blumenfeld	X		
Ms. Stacie-Ann Creighton		X	
Ms. Catherine Mary Emery	X		
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Mr. Daniel Rosa	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

Also present were the following administrators:

Dr. Melissa Stager, Superintendent of Schools
Dr. Gretchen Dempsey, School Business Administrator / Board Secretary

PLEDGE OF ALLEGIANCE: Mr. Hornick led the Board in the Pledge of Allegiance.

BOARD PRESIDENT’S COMMENTS/REPORT

- Upcoming school events
- Upcoming days off for students and staff
- Preschool update
- Welcome to student representatives

PRESENTATION:

- Board President led a Moment of Silence in honor of Patriot Day, September 11, 2023
- Student Representatives - 8th graders Justin Smith and Sianna Stivala shared updates about Clinton Township Middle School.
- Legislative Updates - Dr. Stager gave a presentation on timely legislative updates.

SUPERINTENDENT’S REPORT

- Mission Statement
 - *The Clinton Township School District, every student inspired, every team member supported, and every family engaged.*
- September 11, 2023
- Pre-school at Spruce Run School update
- Early Childhood and Day Care
- RFP Food Services
- Busing
- Celebrating Back to School
- ROD Grants
- Budget Questions- SRO on November Ballot

SUPERINTENDENT’S ACTION ITEMS:

24-SU-003 APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS

Ms. Brennan requested a motion and a second on the following resolution, 24-SU-003 through.

Action Item 24-SU-003

APPROVAL OF ENROLLMENT AND SUSPENSION REPORTS

BE IT RESOLVED, that the Board of Education accepts the August 2023 enrollment and suspension reports presented by Superintendent of Schools, Dr. Melissa Stager.

Building	Enrollment As of 8/30/2023	August 2023 Suspensions
PMG	396	0
RVS	358	0
CTMS	413	0
District Total	1,167	0

Board of Education Roll Call Vote on Action Item 24-SU-003

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion	Motioned		2nd						
Aye	X		X	X	X	X	X	X	X
Nay									
Abstain									
Absent		X							

**8 Yes Votes, 1 Absent
Motion Carries**

FIRST RECOGNITION OF THE PUBLIC:

- Joann Riley - 8 Cider Mill, Annandale - Expressed her ideas about the district’s use of Teachers College workshop approach to reading instruction.
- Rachel Brennan - 2 Harvest Ct, Clinton - Expressed her ideas about the science of reading approach to reading instruction.

BOARD ACTION:

Dr. Dempsey reviewed the board action resolutions on the agenda.

- 24-BA-008 APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES**
- 24-BA-009 APPROVAL TO ACCEPT DONATION OF PLANTS & FOOD FROM SHOPRITE**
- 24-BA-010 APPROVAL OF ADDENDUM TO BROWN & BROWN BUSINESS ASSOCIATE AGREEMENT**

Ms. Brennan requested a motion and a second on the following resolutions, 24-BA-008 through 24-BA-010.

Action Item 24-BA-008

APPROVAL OF THE BOARD OF EDUCATION MEETING MINUTES

BE IT RESOLVED, the Clinton Township Board of Education hereby approves the minutes from the following board meeting as distributed to each board member:

- August 14, 2023 - Regular Meeting

Action Item 24-BA-009

APPROVAL TO ACCEPT DONATION OF PLANTS & FOOD FROM SHOPRITE

BE IT RESOLVED, the Clinton Township Board of Education accepts, with gratitude, the donation of plants and food for the District Opening and New Teacher Orientation from the ShopRite of Clinton (Hunterdon County).

Action Item 24-BA-010

APPROVAL OF ADDENDUM TO BROWN & BROWN BUSINESS ASSOCIATE AGREEMENT

WHEREAS, the Clinton Township Board of Education has had a Business Associate Agreement with *Brown & Brown Benefit Advisors* since January 1, 2014 to facilitate compliance with the HIPAA Rules; and

WHEREAS, *Brown & Brown Benefit Advisors* have requested an amendment to the Agreement to incorporate a definition of “Affiliate” (where all other existing terms and conditions of the agreement remain unchanged); and

WHEREAS, the “Affiliate” is defined as meaning an affiliate of Business Associate (*Brown & Brown Benefit Advisors*) that will adhere to the existing agreement if the Covered Entity (Clinton Township Board of Education) wishes to engage in services with an Affiliate through the Business Associate during the course of the relationship of Business Associate and Covered Entity,

NOW, THEREFORE BE IT RESOLVED that Clinton Township Board of Education approves the amendment to the Business Associate Agreement with *Brown & Brown Benefit Advisors*.

Board of Education Roll Call Vote on Action Items 24-BA-008 through 24-BA-010

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion					2nd	Motioned			
Aye	X		X	X	X	X	X	X	X
Nay									
Abstain									
Absent		X							

**8 Yes Votes, 1 Absent
Motion Carries**

FACILITIES/FINANCE:

Dr. Blumenfeld - Chair; Ms. Brennan, Mr. Rosa

Dr. Blumenfeld provided a report on the Facilities & Finance committee meetings held on September 7, 2023. The Facilities & Finance committee discussed and supported the resolutions on the agenda.

- 24-FF-011 APPROVAL OF BILL LISTS**
- 24-FF-012 ACCEPTANCE OF THE JULY 2023 FINANCIAL REPORTS**
- 24-FF-013 APPROVAL OF TRANSFERS FOR JULY**
- 24-FF-014 APPROVAL OF PARENT TRANSPORTATION CONTRACT**
- 24-FF-015 APPROVAL OF HCESC RENTAL LEASE AGREEMENT**
- 24-FF-016 APPROVAL OF HCESC BUSINESS OFFICE SUPPORT AGREEMENT**

- 24-FF-017 APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH HCESC SCHOOL YEAR ROUTES**
- 24-FF-018 APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH HCESC SCHOOL-RELATED ACTIVITIES**

Ms. Brennan requested a motion and a second on the following resolutions, 24-FF-011 through 24-FF-018.

Action Item 24-FF-011

APPROVAL OF BILL LISTS

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating August 15, 2023 through September 11, 2023 is being presented to the board with the recommendation that they be ratified, approved and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$4,737,211.87.

September 11, 2023 Bill List	
General Account	\$4,524,255.51
Capital Projects Account	\$0.00
Food Service Account	\$64,495.91
Payroll Agency Account	\$148,460.45
TOTAL	\$4,737,211.87

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

Action Item 24-FF-012

ACCEPTANCE OF THE JULY 2023 FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statements, the Board Secretary's, and the Cash Reconciler's reports; and

WHEREAS, the Board Secretary's and Cash Reconciler reports for the months ending July 31, 2023 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Cash Reconciler Reports for the months ending July 31, 2023; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

Action Item 24-FF-013

APPROVAL OF TRANSFERS THROUGH JULY 31, 2023

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the report "Transfers Before/After" for fiscal year 2023-2024 through July 31, 2023, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

Action Item 24-FF-14
APPROVAL OF PARENT TRANSPORTATION CONTRACT

WHEREAS, Clinton Township School District (CTSD) and the parent of student # 300070 agree that it is in the best interest of the student and the CTSD that his/her parent provide daily transportation to and from school every school day; and

WHEREAS, Hunterdon County ESC currently administers student transportation management services; and

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education approves the Parental Contract for Student Transportation for the 2023-2024 School Year, to be administered by HCESC.

Student ID	School	Amount
300070	Rutgers Day School	\$50 per school day student is in session plus 5.5% administrative fee for HCESC's management

Action Item 24-FF-15
APPROVAL OF HCESC RENTAL LEASE AGREEMENT

WHEREAS, the Clinton Township Board of Education is renting portions of Spruce Run School to Hunterdon County ESC; and

WHEREAS, the District and Hunterdon County ESC are mutually benefiting from the arrangement currently in place; and

WHEREAS, the lease agreement expired on June 30, 2023; and

NOW, THEREFORE BE IT RESOLVED that Clinton Township Board of Education approves the updated Rental Lease Agreement with Hunterdon County ESC for \$48,441.96 per annum for July 1, 2023 through June 30, 2024.

Action Item 24-FF-16
APPROVAL OF HCESC BUSINESS OFFICE SUPPORT AGREEMENT

WHEREAS, Hunterdon County ESC is an agency authorized by statute and regulation to provide programs and services to public school districts; and

WHEREAS, the Clinton Township Board of Education wants to ensure continuity of service during transitions in the Business Office; and

WHEREAS, the Clinton Township School Board of Education has retained the services of a Business Office Specialist through Hunterdon County ESC; and

NOW, THEREFORE BE IT RESOLVED that Clinton Township Board of Education approves the Business Office Support Agreement with Hunterdon County ESC for \$80.00/hour, not to exceed \$20,000.00 from July 1, 2023 through June 30, 2024.

Action Item 24-FF-017

APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH HCESC SCHOOL YEAR ROUTES

BE IT RESOLVED, to approve the 2023-2024 Joint Transportation route agreement with the Hunterdon County Educational Services Commission serving as the Lead Educational Authority and Host District, with route costs as follows:

Route	Destination	Cost
CM01	Clinton Township Middle School	\$34,463.41
CM01	Clinton Township Middle School - Aide	\$11,695.83
CM02	Clinton Township Middle School	\$34,463.41
CM02	Clinton Township Middle School - Aide	\$11,695.83
CM03	Clinton Township Middle School	\$34,463.41
CM03	Clinton Township Middle School - Aide	\$11,695.83
CM04	Clinton Township Middle School	\$34,463.41
CM07	Clinton Township Middle School	\$34,463.41
CM08	Clinton Township Middle School	\$34,463.41
CM08	Clinton Township Middle School - Aide	\$11,695.83
CM10	Clinton Township Middle School	\$34,463.41
CM12	Clinton Township Middle School	\$34,463.41
CM12	Clinton Township Middle School - Aide	\$11,695.83
CM13	Clinton Township Middle School	\$34,463.41
CM13	Clinton Township Middle School - Aide	\$11,695.83
CM14	Clinton Township Middle School	\$34,463.41
CM15	Clinton Township Middle School	\$34,463.41
CM15	Clinton Township Middle School - Aide	\$11,695.83
CR01	Round Valley School	\$34,463.41

CR02	Round Valley School	\$34,463.41
CR03	Round Valley School	\$34,463.41
CR04	Round Valley School	\$34,463.41
CR05	Round Valley School	\$34,463.41
CR06	Round Valley School	\$34,463.41
CR06	Round Valley School - Aide	\$11,695.83
CR07	Round Valley School	\$34,463.41
CR08	Round Valley School	\$54,152.20
CR09	Round Valley School	\$34,463.41
CR10	Round Valley School	\$34,463.41
CP01	Patrick McGaheran School	\$54,152.20
CP01	Patrick McGaheran School - Aide	\$11,695.83
CP03	Patrick McGaheran School	\$34,463.41
CP03	Patrick McGaheran School - Aide	\$11,695.83
CP04	Patrick McGaheran School	\$54,152.20
CP05	Patrick McGaheran School	\$34,463.41
CP05	Patrick McGaheran School - Aide	\$11,695.83
CP06	Patrick McGaheran School	\$34,463.41
CP07	Patrick McGaheran School	\$54,152.20
CP08	Patrick McGaheran School	\$34,463.41
CP10	Patrick McGaheran School	\$44,751.79
CP10	Patrick McGaheran School - Aide	\$11,695.83
CPreK1AM	Patrick McGaheran School	\$44,751.79
CPreK1AM	Patrick McGaheran School - Aide	\$11,695.83
CPreK1PM	Patrick McGaheran School	\$44,751.79
CPreK1PM	Patrick McGaheran School - Aide	\$11,695.83
	Total	\$1,314,727.63

Action Item 24-FF-018

APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH HCESC SCHOOL-RELATED ACTIVITIES

BE IT RESOLVED, to approve the 2023-2024 Joint Transportation school-related activities agreement with the Hunterdon County Educational Services Commission serving as the Lead Educational Authority and Host District, with costs as follows:

Destination	Cost
Various	<ul style="list-style-type: none"> • \$75 per hour - Bus • \$72 per hour - Van

Board of Education Roll Call Vote on Action Items 24-FF-011 through 24-FF-018

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion				2nd			Motioned		
Aye	X		X	X	X	X	X	X	X
Nay									
Abstain									
Absent		X							

**8 Yes Votes, 1 Absent
Motion Carries**

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Mr. Hornick reported on behalf of the Personnel Committee in support of the following resolutions. The Personnel Committee met on September 6, 2023 and discussed the resolutions on the agenda.

- 24-P-018 APPROVAL OF AMENDMENT OF RESIGNATION**
- 24-P-019 APPROVAL OF RESIGNATION**
- 24-P-020 APPROVAL OF EMPLOYMENT**
- 24-P-021 APPROVAL OF AMENDMENT OF EMPLOYMENT DATE**
- 24-P-022 APPROVAL OF LEAVE OF ABSENCE**
- 24-P-023 APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)**
- 24-P-024 ADOPTION OF JOB DESCRIPTION**
- 24-P-025 APPROVAL OF AMENDMENT FOR ADDITIONAL COMPENSATION**
- 24-P-026 APPROVAL OF AMENDMENT FOR ADDITIONAL COMPENSATION**
- 24-P-027 APPROVAL OF ADDITIONAL COMPENSATION**
- 24-P-028 APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR**

Ms. Brennan requested a motion and a second on the following resolutions, 24-P-018 through 24-P-028.

Action Item 24-P-018

APPROVAL OF AMENDMENT OF RESIGNATION

BE IT RESOLVED, the Clinton Township Board of Education approves to amend the following resignation date for the following employee:

Name	Position	From Original End Date	To Effective Date	PCR#
Robyn Prebor	Literacy Support Teacher	9/22/23	9/8/23	0000130

Action Item 24-P-019

APPROVAL OF RESIGNATION

BE IT RESOLVED, the Clinton Township Board of Education approves, with regret, resignation of the following employee(s):

Name	Position	Location	Effective Date	PCR#
Patrick Shea	Teacher Assistant	PMG	10/27/23	0000246
Kaitlyn Vona	Speech Therapist	PMG	10/27/23	0000172

Action Item 24-P-020

APPROVAL OF EMPLOYMENT

BE IT RESOLVED, the Clinton Township Board of Education approves employment for the 2023-2024 school year to the following at the recommendation of Superintendent of Schools:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Kristin Ronkiewicz 11-000-217-100-900-050	Teaching Assistant (out of district placement)	DLC Warren	TA/AA/Step 12 \$28,855.00	1.0	8/28/23 to 6/30/24	0000254

Action Item 24-P-021

APPROVAL OF AMENDMENT OF EMPLOYMENT DATE

BE IT RESOLVED, the Clinton Township Board of Education approves to amend the following dates:

Name / Account Number	Position	Location	Guide / Step / Salary	FTE	Effective Dates	PCR#
Roberta Grambor 11-230-100-101-900-050	Literacy Support Teacher	CTMS	MA+30 in F/ Step T \$93,635.00 (prorated)	1.0	9/11/23 to 6/30/24	0000130

Action Item 24-P-022

APPROVAL OF LEAVE OF ABSENCE

BE IT RESOLVED, the Clinton Township Board of Education approves the following leaves of absence:

Employee ID	Paid Leave With Benefits	Unpaid Leave With Benefits	Unpaid Leave Without Benefits	Return to Work Date
50010818	2/20/24-4/7/24	4/8/24-8/31/24	NA	8/26/24

Action Item 24-P-023

APPROVAL OF CLUB ADVISORS / COACH / CHAPERONE(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to serve as club advisors, coach or chaperone(s) for the 2023-2024 school year as per Schedule E in the negotiated agreement with the Clinton Township Education Association:

CTMS		
Sport/Club	Advisor/Coach	Amount
Ski Club Chaperone	Diane Cormican	\$157.50 per night
Ski Club Chaperone	Kathleen Collins	\$157.50 per night
Assistant Volleyball Coach	Donald Helmstetter	\$2,170.35
Assistant Girls Soccer Coach	Barbara Pisani	\$1,558.20

Account numbers to be used pending on assignment:

Co-Curricular - 11-401-100-100-990-035 11-401-100-100-990-040 11-401-100-100-990-050

Athletic - 11-402-100-100-990-050

Action Item 24-P-024

ADOPTION OF JOB DESCRIPTION

BE IT RESOLVED, the Clinton Township Board of Education adopts the following job description, in accordance with board policy 1400, Job Descriptions:

- Building and Grounds Supervisor

Action Item 24-P-025

APPROVAL OF AMENDMENT FOR ADDITIONAL COMPENSATION

BE IT RESOLVED, the Clinton Township Board of Education approves amending additional compensation for time worked for the following staff, as noted in Action Item 23-P-130 and Action Item 24-P-015, as set forth below:

Name/ Account Number(s)	School/ Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Kendra Squindo 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23-8/25/23	\$64.20	Not to exceed additional 8.5 hours
Laura Greenstein 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23-8/25/23	\$49.39	Not to exceed additional 8 hours

Action Item 24-P-026

APPROVAL OF AMENDMENT FOR ADDITIONAL COMPENSATION

BE IT RESOLVED, the Clinton Township Board of Education approves amending additional compensation for time worked for the following staff, as noted in Action Item 23-P-153, as set forth below:

Name/ Account Number(s)	School/ Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Kaitlyn Vona 11-000-219-104-996-050	CST	2023 Summer CST Evaluations/Meetings	6/22/23-8/25/23	\$52.24	Not to exceed additional 4.25 hours

Action Item 24-P-027

APPROVAL OF ADDITIONAL COMPENSATION

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff for additional compensation for time worked, as set forth below:

Name/ Account Number(s)	School / Dept	Type of Work	Dates and/or Hour(s)	Rate	Total pay not to exceed
Debra Ennes-Schaible 11-219-100-101-995-050	CTMS	Home Instruction to SID #1785954608	9/5/23 - 9/20/23	\$30.05 per hour	10 hours a week

Action Item 24-P-028

APPROVAL OF SUBSTITUTE(S) FOR 2023-2024 SCHOOL YEAR

BE IT RESOLVED, the Clinton Township Board of Education approves the following substitute(s) for the 2023-2024 school year:

Substitute Teacher(s)/ Substitute Teacher Assistant(s)	Daily Rate	Half-Day Rate	Effective Date
Jennifer DeChellis	\$150.00	\$75.00	9/12/23
Tyler Jones	\$150.00	\$75.00	9/12/23
Mark Khan	\$150.00	\$75.00	9/12/23
Charlean Mahon	\$150.00	\$75.00	9/12/23
Shrutee Sharma	\$150.00	\$75.00	9/12/23
Dean Solomos	\$150.00	\$75.00	9/12/23
Michael Ward	\$150.00	\$75.00	9/12/23
Clare Westra	\$150.00	\$75.00	9/12/23

Account Numbers to be used pending on assignment:

Regular Ed. - 11-120-100-101-989-035 11-120-100-101-989-040 11-130-100-101-989-050
 Special Ed. - 11-213-100-101-989-035 11-213-100-101-989-040 11-213-100-101-989-050

Board of Education Roll Call Vote on Action Items 24-P-018 through 24-P-028

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion					2nd			Motioned	
Aye	X		X	X	X	X	X	X	X
Nay									
Abstain									
Absent		X							

**8 Yes Votes, 1 Absent
 Motion Carries**

POLICY:

Ms. Kaltenbach - Chair; Ms. Creighton, Ms. Oliver

Ms. Kaltenbach reported on behalf of the Policy Committee in support of the following resolutions. The Policy Committee met on August 29, 2023 and discussed the resolutions on the agenda.

24-PR-004 APPROVAL OF FIRST READING

24-PR-005 APPROVAL OF SECOND READING

24-PR-006 APPROVAL OF REVIEWED POLICIES AND REGULATIONS

Ms. Brennan requested a motion and a second on the following resolutions, 24-PR-004 through 24-PR-006.

Action Item 24-PR-004

APPROVAL OF FIRST READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on September 11, 2023:

- Policy 1140 Non-Discrimination/Affirmative Action Program (M)
- Regulation 2419 School Threat Assessment Teams (M)
- Policy 2530 Resource Materials
- Policy 9130 Public Complaints And Grievances
- Regulation 9130 Public Complaints And Grievances

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the October 16, 2023 Board Meeting.

Action Item 24-PR-005

APPROVAL OF SECOND READING

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the following first reading of these policies and regulations at the Board Meeting on August 14, 2023:

- Policy 3232 Private Tutoring
- Regulation 3232 Private Tutoring
- Regulation 5200 Attendance (M)
- Policy 1642.01 Sick Leave (M)
- Regulation 1642.01 Sick Leave (M)

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education adopts the above policies and regulations from a second reading at this Board Meeting on September 11, 2023.

Action Item 24-PR-006

APPROVAL OF REVIEWED POLICIES AND REGULATIONS

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop, adopt and review policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, regularly review policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education has reviewed the following policies, regulations, and bylaws at this Board Meeting on September 11, 2023:

- Policy 3439 Jury Duty
- Policy 4438 Jury Duty

Board of Education Roll Call Vote on Action Items 24-PR-004 through 24-PR-006

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion	2nd			Motioned					
Aye	X		X	X	X	X	X	X	X
Nay									
Abstain									
Absent		X							

**8 Yes Votes, 1 Absent
Motion Carries**

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Dr. Riihimaki reported on behalf of the Curriculum Committee in support of the following resolutions. The Policy Committee met on September 7, 2023 and discussed the resolutions on the agenda.

- 24-CUR-011 APPROVAL OF TRAVEL EXPENDITURES**
- 24-CUR-012 APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR**
- 24-CUR-013 RESCIND APPROVAL OF PRACTICUM REQUEST**
- 24-CUR-014 APPROVAL OF PRACTICUM REQUEST(S)**
- 24-CUR-015 APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT FOR 2023-2024 SCHOOL YEAR**
- 24-CUR-016 APPROVAL OF SAFETY AND SECURITY PLAN**
- 24-CUR-017 APPROVAL OF CURRICULUM CONTENT**
- 24-CUR-018 APPROVAL OF CPR TRAINING**

- 24-CUR-019 APPROVAL OF CRISIS PREVENTION INSTITUTE (CPI) TRAINING**
- 24-CUR-020 APPROVAL OF SARAH'S SPANISH SCHOOL CURRICULUM FOR GRADES 3-5**
- 24-CUR-021 APPROVAL OF HEGGERTY PHONICS RESOURCE FOR KINDERGARTEN CURRICULUM**
- 24-CUR-022 APPROVAL OF SUBMISSION OF HIGH IMPACT TUTORING GRANT**
- 24-CUR-023 APPROVAL OF NONPUBLIC NURSING INITIATIVE FOR ACORN MONTESSORI**
- 24-CUR-024 APPROVAL OF NONPUBLIC NURSING INITIATIVE FOR GODDARD**
- 24-CUR-025 APPROVAL OF NONPUBLIC NURSING INITIATIVE FOR IMMACULATE CONCEPTION**
- 24-CUR-026 APPROVAL OF NONPUBLIC SECURITY INITIATIVE FOR ACORN MONTESSORI**
- 24-CUR-027 APPROVAL OF NONPUBLIC SECURITY INITIATIVE FOR GODDARD**
- 24-CUR-028 APPROVAL OF NONPUBLIC SECURITY INITIATIVE FOR IMMACULATE CONCEPTION**
- 24-CUR-029 APPROVAL OF NONPUBLIC TECHNOLOGY INITIATIVE FOR ACORN MONTESSORI**
- 24-CUR-030 APPROVAL OF NONPUBLIC TECHNOLOGY INITIATIVE FOR GODDARD**
- 24-CUR-031 APPROVAL OF NONPUBLIC TECHNOLOGY INITIATIVE FOR IMMACULATE CONCEPTION**
- 24-CUR-032 APPROVAL OF NONPUBLIC TEXTBOOK INITIATIVE FOR ACORN MONTESSORI**
- 24-CUR-033 APPROVAL OF NONPUBLIC TEXTBOOK INITIATIVE FOR GODDARD**
- 24-CUR-034 APPROVAL OF NONPUBLIC TEXTBOOK INITIATIVE FOR IMMACULATE CONCEPTION**

Ms. Brennan requested a motion and a second on the following resolutions, 24-CUR-011 through 24-CUR-034.

Action Item 24-CUR-011

APPROVAL OF TRAVEL EXPENDITURES

BE IT RESOLVED, the Clinton Township Board of Education approves the following travel expenditures:

Employee/ Account Number	Program Title/Location	Date(s)	Cost
Andrew Zabiega 11-000-251-592-081-000	Budget Guidelines and Best Practices Robbinsville, NJ	1/30/24	\$52.45
Andrew Zabiega 11-000-251-592-081-000	Board Basics for New SBA's Robbinsville, NJ	9/19/23	\$52.45
Andrew Zabiega 11-000-251-592-081-000	Intro to DOE & Board /Sec Treas. Reports Robbinsville, NJ	12/9/23	\$52.45

Danielle Nugent 11-000-223-500-082-040	Autism NJ Annual Conference Atlantic City, NJ	10/19/23 - 10/20/23	\$640.00
Elise Pozensky-Cohen 11-000-223-500-082-035	Autism NJ Annual Conference Atlantic City, NJ	10/19/23 - 10/20/23	\$640.00
Dr. Melissa Stager 11-000-230-590-080-000	National Superintendents Forum San Diego, CA	12/3/23 -12/5/23	\$200.00
Melissa Goad 11-000-240-500-035-035	Addressing Student Behavior at the Elementary School Level (virtual)	10/23/23,11/20/23, 12/7/23	\$240.00
Melissa Torrey 11-000-223-500-084-050	School to Prison Pipeline (virtual)	9/29/23	\$40.00
<i>Costs are all inclusive of flight, lodging, meals, and mileage, etc, if applicable.</i>			

Action Item 24-CUR-012

APPROVAL OF SERVICES FOR 23/24 SCHOOL YEAR

BE IT RESOLVED, the Clinton Township Board of Education approves the following services for the 2023-2024 school year (unless otherwise specified):

SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Educational Evaluation for SID #4785581705	Hunterdon County Educational Services 11-000-219-320-084-050	Not to exceed \$425.00
SERVICE	PROVIDER/ACCOUNT NUMBER	COST
Substitute Nurses for the District	North Hunterdon High School 11-000-213-300-084-035 11-000-213-300-084-040 11-000-213-300-084-050	\$200.00 per day / \$100.00 half-day
Academic/Home Instruction for SID #1737564122 (9/6/23-11/2/23)	LearnWell Academics 11-150-100-320-084-050	Not to exceed \$3,073.20

Action Item 24-CUR-013

RESCIND APPROVAL OF PRACTICUM REQUEST

BE IT RESOLVED, the Clinton Township Board of Education rescinds approval of the following practicum request, as noted in Action Item 23-CUR-083:

Name	Program/University	Date(s)	Placement	Number of Hour(s)
Samantha Lehnrs	Psychology Practicum Montclair State University	Fall 2023 - Spring 2024	Psychology Tracy Menzie	60

Action Item 24-CUR-014

APPROVAL OF PRACTICUM REQUEST(S)

BE IT RESOLVED, the Clinton Township Board of Education approves the following practicum requests:

Name	Program / University	Date(s)	Placement / Cooperating Staff Member(s)
Isabella Delgado-Saling	Clinical Internship Student Teaching/Centenary University	Fall 2023	Meghan Rohmann, Julie Tepper (PMG)

Action Item 24-CUR-015**APPROVAL OF OUT OF DISTRICT TUITION PLACEMENT FOR 2023-2024 SCHOOL YEAR**

BE IT RESOLVED, the Clinton Township Board of Education approves the following out of district tuition placements for the 2023-2024 school year:

School	SID(s)	Service	Dates	Cost Not to Exceed / Account Number
Morris Union Jointure Commission	9125338578	Out of District Tuition	9/6/23 - 6/11/24	\$118,790.00 11-000-100-566-084-000

Action Item 24-CUR-016**APPROVAL OF SAFETY AND SECURITY PLAN**

BE IT RESOLVED, the Clinton Township Board of Education approves the School Safety and Security Plan for the 2023-2024 school year.

Action Item 24-CUR-017**APPROVAL OF CURRICULUM CONTENT**

BE IT RESOLVED, the Clinton Township Board of Education approves the following content areas for Curriculum for the 2023-2024 school year:

- Math K-5
- Financial Literacy 6-8
- Graphic Novels
- Digital Journalism

Action Item 24-CUR-018**APPROVAL OF CPR TRAINING**

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to attend CPR Training, provided by First Aid & CPR, LLC at a rate of \$55.00 per staff member and \$75 for nurses, on October 9, 2023:

PMG	RVS	CTMS
James Scott Annan	William Friedel	Jean Kinkead
Jennifer Cwynar	Christina Giordano	Frances Lin
Lori Jentsch	Patrick Gugliandolo	Joy Mitariten
Allison Lefebvre	Jayson Hill	Michelle Fox
Dawn Napoli	Staci Kane	
Heather Stanley	Alex Ruttenberg	
Kendra Squindo	Laura Nish	
Richard Verderamo	Mary Postma	
Melissa Goad		

Account Numbers to be used pending on assignment:

Teachers 11-000-223-320-082-035 11-000-223-320-082-040 11-000-223-320-082-050
 Nurses: 11-000-213-320-083-035 11-000-213-320-083-050

Action Item 24-CUR-019

APPROVAL OF CRISIS PREVENTION INSTITUTE (CPI) TRAINING

BE IT RESOLVED, the Clinton Township Board of Education approves the following staff to attend CPI Training:

PMG	RVS	CTMS
Christa Brand	Eddygayle Fortunato	MaryBeth Guidi
Emily Balsamo	Jennifer Kaplan	Mary Junge
Samantha Bori	Lisa Miller	Danielle Nugent
Malabika Chakraborty		Deborah Seguire
Colleen Chroback		
Casey Cook		
Katherine Cohen		
Noelle Johnson		
Ellen Layton		
Katrina Mendicino		
Suzanne Molyneux		
Katherine Moore		
Cheryl Nixon		
Patrick Shea		
Elizabeth Tracey		
Juliann Tremaine		
Sally Warner		
Kimberly Zundel		

Action Item 24-CUR-020

APPROVAL OF SARAH’S SPANISH SCHOOL CURRICULUM FOR GRADES 3-5

BE IT RESOLVED, the Clinton Township Board of Education approves the use of Sarah’s Spanish School Curriculum for Grades 3-5 for the 2023-2024 school year.

Action Item 24-CUR-021

APPROVAL OF HEGGERTY PHONICS RESOURCE FOR KINDERGARTEN CURRICULUM

WHEREAS, the Clinton Township Board of Education seeks to ensure a thorough and efficient education for all students; and

WHEREAS, the Clinton Township Board of Education currently utilizes Foundations, which is aligned with the science of reading; and

WHEREAS, reading research supports that the Clinton Township Board of Education may, at times, adopt additional resources that adhere to the science of reading; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the use of Heggerty Phonics in the Kindergarten Curriculum for the 2023-2024 school year.

Action Item 24-CUR-022

APPROVAL OF APPROVAL OF SUBMISSION OF HIGH IMPACT TUTORING GRANT

BE IT RESOLVED, the Clinton Township Board of Education approves the submission of the New Jersey Learning Acceleration Program: High-Impact Tutoring Grant.

Action Item 24-CUR-023

APPROVAL OF NONPUBLIC NURSING INITIATIVE FOR ACORN MONTESSORI

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Nursing Initiative purchases for Acorn Montessori School in the amount of \$6,360.00 for the 2023-2024 school year.

Action Item 24-CUR-024

APPROVAL OF NONPUBLIC NURSING INITIATIVE FOR GODDARD

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Nursing Initiative purchases for Goddard School in the amount of \$120.00 for the 2023-2024 school year.

Action Item 24-CUR-025

APPROVAL OF NONPUBLIC NURSING INITIATIVE FOR IMMACULATE CONCEPTION

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Nursing Initiative purchases for Immaculate Conception School in the amount of \$35,520.00 for the 2023-2024 school year, to include:

VENDOR	AMOUNT	ACCOUNT
Apple Inc. Education	\$11,190.00	20-510-100-610-084-499

Action Item 24-CUR-026

APPROVAL OF NONPUBLIC SECURITY INITIATIVE FOR ACORN MONTESSORI

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Security Initiative purchases for Acorn Montessori School in the amount of \$10,865.00 for the 2023-2024 school year:

VENDOR	AMOUNT	ACCOUNT
Advantage Security, Inc	\$10,865.00	20-511-200-600-084-497

Action Item 24-CUR-027**APPROVAL OF NONPUBLIC SECURITY INITIATIVE FOR GODDARD**

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Security Initiative purchases for Goddard School in the amount of \$205.00 for the 2023-2024 school year.

Action Item 24-CUR-028**APPROVAL OF NONPUBLIC SECURITY INITIATIVE FOR IMMACULATE CONCEPTION**

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Security Initiative purchases for Immaculate Conception School in the amount of \$60,680.00 for the 2023-2024 school year, to include:

VENDOR	AMOUNT	ACCOUNT
Advantage Security, Inc	\$21,092.88	20-511-200-600-084-499
Hogan Security Group	\$11,340.61	20-511-200-600-084-499

Action Item 24-CUR-029**APPROVAL OF NONPUBLIC TECHNOLOGY INITIATIVE FOR ACORN MONTESSORI**

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Technology Initiative purchases for Acorn Montessori in the amount of \$2,597.00 for the 2023-2024 school year, to include:

VENDOR	AMOUNT	ACCOUNT
Eplus Technology	\$2,467.12	20-510-100-610-084-497

Action Item 24-CUR-030**APPROVAL OF NONPUBLIC TECHNOLOGY INITIATIVE FOR GODDARD**

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Technology Initiative purchases for Goddard School in the amount of \$49.00 for the 2023-2024 school year.

Action Item 24-CUR-031**APPROVAL OF NONPUBLIC TECHNOLOGY INITIATIVE FOR IMMACULATE CONCEPTION**

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Technology Initiative purchases for Immaculate Conception School in the amount of \$14,504.00 for the 2023-2024 school year.

Action Item 24-CUR-032

APPROVAL OF NONPUBLIC TEXTBOOK INITIATIVE FOR ACORN MONTESSORI

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Textbook Initiative purchases for Acorn Montessori in the amount of \$3,064.00 for the 2023-2024 school year.

Action Item 24-CUR-033

APPROVAL OF NONPUBLIC TEXTBOOK INITIATIVE FOR GODDARD

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Textbook Initiative purchases for Goddard School in the amount of \$58.00 for the 2023-2024 school year.

Action Item 24-CUR-034

APPROVAL OF NONPUBLIC TEXTBOOK INITIATIVE FOR IMMACULATE CONCEPTION

BE IT RESOLVED, the Clinton Township Board of Education approves the following Nonpublic Textbook Initiative purchases for Immaculate Conception School in the amount of \$17,112.00 for the 2023-2024 school year.

Board of Education Roll Call Vote on Action Items 24-CUR-011 through 24-CUR-034

	Dr. Blumenfeld	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Mr. Rosa	Dr. Riihimaki	Ms. Brennan
Motion			2nd		Motioned				
Aye	X		X	X	X	X	X	X	X
Nay									
Abstain									
Absent		X							

**8 Yes Votes, 1 Absent
Motion Carries**

OLD BUSINESS:

- No Old Business

NEW BUSINESS:

- Ms. Brennan reminded the board members about the upcoming NJSBA county meeting

SECOND RECOGNITION OF THE PUBLIC:

Ms. Brennan asked if anybody was interested in speaking to the board. There were no requests made to speak from the public in attendance.

ADJOURNMENT:

Action 24-AJ-003

Motion made by Ms. Emery, seconded by Ms. Oliver, to adjourn the meeting of the Clinton Township Board of Education at 7:51 p.m.

By Consensus: 8 Yes Votes, 1 Absent

NEXT MEETING DATES:

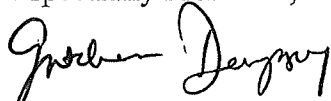
October 16, 2023

December 11, 2023

January 3, 2024 *

*Organization Meeting

Respectfully submitted,



Dr. Gretchen Dempsey

School Business Administrator/Board Secretary